



GUILD OF HEALTH AND ST RAPHAEL

Brookes Stephens
Chartered Accountants
New Media House
Davidson Rd
Lichfield
Staffordshire
WS14 9DZ

Company number 487460 & Charity number 211016

MINUTES OF THE ANNUAL GENERAL MEETING

Saturday 9 November 2024 at 2.00pm
Online using the Zoom Platform

SUPPORTING DOCUMENTS

Appendix A	Annual Report and Financial Statement for year ending 31 March 2024
Appendix B	Draft Minutes of Annual General Meeting held 11 November 2023

TRUSTEES AND STAFF IN ATTENDANCE

Steve Coles	Trustee and Chairperson
Nicola Burr	Potential Trustee
Rod Clark	Potential Trustee
Catherine Nelson	Trustee
Ken Herbert	Trustee
Michael Platt	Trustee
Eleanor Williams	Potential Trustee
Gillian Straine	Chief Executive Officer
Graham Fender-Allison	Online Learning Partner
Wendy Lloyd	Resource Development Partner
Theresa McDowall	Executive Assistant
Sue Martin	Company Secretary (notes)

1. OPENING PRAYER AND REFLECTION

Steve Coles opened the meeting with the Guild prayer.

2. WELCOME AND INTRODUCTIONS

Steve Coles welcomed all to the meeting and thanked them for attending.

3. APOLOGIES

Apologies had been received from Dr David McDonald and Dr Victoria Showunmi (Trustees) and Professor Helen Leathard (Member).

4. MINUTES OF THE ANNUAL GENERAL MEETING HELD 11 NOVEMBER 2023

The Minutes of the AGM held on 11th November 2023 had been previously circulated and were approved as a correct record.

5. MATTERS ARISING FROM THE MINUTES

There were no matters arising.

6. ELECTIONS TO THE GOVERNING BODY

Proposed by Michael Platt and seconded by Catherine Nelson, it was unanimously agreed that Mr Steve Coles be re-appointed to the Governing Body for a second term, from 2024-2027

SC said that they had been approved for appointment by the Governing Body after a rigorous selection process. Those new members standing for election to the Governing Body briefly introduced themselves.

Proposed by Steve Coles and seconded by Catherine Nelson, it was unanimously agreed that

- Mrs Nicola Burr
- Revd Rod Clark
- Rev Canon Eleanor Williams

be appointed to the Governing Body for a first term, from 2024 to 2027.

7. CHAIRPERSON'S REPORT

Steve Coles spoke to his report in the Annual Report and Accounts. He said he was more and more convinced of the need for health and wellbeing through Jesus. Brooke Prentis' talk had reminded him of the importance of elders – "aunties" and "uncles" – in his own life.

He thanked the GoH staff who were committed and hard-working, the Board members who brought energy and ideas to the Guild, and the President, Professor John Swinton, who would deliver the Denis Duncan lecture.

He referred to a book by Howard Thurman which he had read, which set out love as the central ethic of Christianity. He thought that churches inspired by the Guild of Health were responding 'directly to human need' and were being good neighbours. He encouraged all members to explore the variety of resources developed by the Guild.

Finally, the Chair thanked all for attending.

8. CHIEF EXECUTIVE OFFICER'S REPORT

Gillian Straine said that the last year had been another extraordinary year in which Jesus' command to go make more disciples and heal had been carried out by the Guild. She was positive that God wanted us to flourish. The Guild's tagline was "Together we flourish." The Burn Like Stars course encouraged us to shine for others but without burning out.

There had been a growth in membership. The challenge for the coming year would be to continue to grow and meet the demand which existed.

She thanked the team, Steve Coles (Chair), the Board and those "along-siders" such as Phill Melstrom, Creative Stream and Wendy Ball.

9. ANNUAL REPORT AND FINANCIAL STATEMENTS FOR YEAR ENDING 31 MARCH 2023

The Annual Reports and Financial Statements for the Year Ending 31st March 2024 were approved.

10. APPOINTMENT OF NEW ACCOUNTANTS TO THE GUILD

The Board was proposing to the membership that new accountants be appointed. There had been some issues with the current accountants including the late filing of accounts and post which had not been passed on.

Gillian Straine said that she had drafted a brief which had been issued to a number of firms. She had had conversations with each and asked for bids. She recommended to the Board a local firm who were experienced in charity work and had shown an interest in the work of the Guild. She had taken up two references.

The Chair proposed

- THAT Brookes Stephens be appointed as the Guild's accountants from the 2024 AGM to the 2025 AGM

- THAT Brookes Stephens be appointed as the Independent Examiner for the Guild's accounts from the 2024 AGM to the 2025 AGM
- THAT Brookes Stephens be authorised to be the Registered Office for the Guild of Health and St Raphael from the 2024 AGM to the 2025 AGM

The Members approved the three recommendations.

Actions: The CEO to write to Brookes Stephens and the Chair to sign the accounts for filing.

11. REVIEW OF THE YEAR: THE IMPACT OF THE GUILD OF HEALTH AND ST RAPHAEL

Gillian Straine said that the impact which the Guild had could be measured not only by numbers but by stories of transformation. She recommended that Members link to Our Story:
<https://gohealth.org.uk/blog/our-story-2024>

12. ANY OTHER BUSINESS

There was no further business.

13. CLOSING PRAYER

Gillian Straine closed the Annual General Meeting with a prayer.

Signed as an accurate record of the meeting held on 8th November 2025.

Date Signed	
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Mr Steve Coles
Chair